

2025 school year
Guidance for Doctoral Course
of MurooranIT

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① About our university and each division of Doctoral Course in MuroranIT

About MurooranIT

- Educational Objectives in Doctoral Course(DC)
- Educational Objectives in each division
- Diploma Policy
- Curriculum Policy
- Overview of each division

※ For more information, see Section 6 to 8 in the Postgraduate Course Handbook

Division and Courses in DC

Division	Course
Division of Engineering	Course of Advanced Sustainable and Environmental Engineering
	Course of Advanced Production Systems Engineering
	Course of Advanced Information and Electronic Engineering

✂For more information, see Section 7 to 8 in the Postgraduate Course handbook

Curriculum of Doctoral Course

Twelve or more credits should be obtained as follows: 10 credits in compulsory subjects; and 2 or more (previously unobtained) credits from Master's Program course subjects and common major subjects.

【Compulsory Subjects】

Classification	Name of Subjects	Credits
Research subjects	Seminar I	2
	Seminar II	2
	Research Activity	1
Innovation subjects	Innovation Challenge	2
	English Presentation	2
	Advanced Innovation Challenge	1

【Master's Program course subjects and common major subjects】

- See Section 24 to 41, 46 to 63 in Postgraduate Course Handbook

✕For more information, see Section 72,73 in Postgraduate Course Handbook

To Complete Doctoral Course

You need to enroll for a period of at least 3 years, earn more than 12 credits, receive the necessary research guidance, and have the doctoral dissertation accepted and pass the final examinations.

【Dissertation Examination】

See both the Rules of Degrees in MuroranIT and the Rules of Handling Academic Degrees Examination first, and then obey your supervisor of research guidance.

Dissertation is strictly examined, based on the internal regulation of criterion in Dissertation Examination.

You can see the rules and regulations on the following web-link.

http://en3-jg.d1-law.com/muroran-it/d1w_reiki/reiki.html

MOT (Management of Technology) Education Program

Rare Earth Materials Education Program

MuroranIT serves the following two special programs in MC; MOT Education Program and Rare Earth Materials Education Program. After you succeed in finishing each program, you will be able to receive the certificate.

For more information, please see Section 10, 11 ,43,65 for MOT Education Program and Section 12, 44, 66 for Rare Earth Materials Education Program.

Moreover, about Rare Earth Materials Education Program, there are additional documents. Please take another guidance if interested.

✂In both programs, you will be able to receive Certificate if you meet the requirements of each program.

Computer science based cross-disciplinary innovation program for international professionals (CS-based cross-disciplinary program)

This is a program adopted by the Ministry of Education, Culture, Sports, Science and Technology “Special Program for Prioritizing Government-Sponsored Foreign Students”, and can only be taken by those who have passed the (CS-based cross-disciplinary program) Entrance Examination.

Those who complete the program will be awarded a certificate of completion of the "Computer science based cross-disciplinary innovation program for international professionals" from the Graduate School of Engineering, Muroran Institute of Technology.

Please see Section 13 ,72 ,73 in Postgraduate Course Handbook.

【Compulsory】

Subject Name	No. of credits
Special Topics in Cross-Disciplinary Research	2

【 Completion requirements 】

(A) Two credits to be obtained from compulsory subjects; and (B) at least 2 or more (previously unobtained) subject credits from each course in the Master's program. In addition, subject credits acquired in (B) can be used to fulfill credit

Term Limits, Leave of Absence

Max 4 years for MC, and Max 6 years for DC.

You need to inform university of your leave of absence, drop out of school, or return to school in advance, by the previous month when it will happen.

For more information, please ask Center for Academic Support.

室蘭工業大学大学院学則(抜粋)

(在学年限)

第7条 博士前期課程には4年を、博士後期課程には6年を超えて在学することはできない。

(休学)

第18条 疾病その他の理由により、3か月以上修学できないときは、学長の許可を得て休学することができる。

2 疾病のため修学が不相当と認められた者に対しては、学長は休学を命ずることがある。

3 休学期間は、通算して博士前期課程にあっては2年を、博士後期課程にあっては3年を超えることはできない。

4 休学期間は、これを在学期間に算入しない。

(復学)

第19条 休学期間中にその理由が消滅した場合は、学長の許可を得て復学することができる。

(退学)

第20条 疾病その他の理由により退学したい者は、理由書を添え学長に願い出てその許可を受けなければならない。

(除籍)

第22条 次の各号のいずれかに該当する者は、研究科委員会の議を経て、学長が除籍する。

(1) 入学料の免除若しくは徴収猶予の不許可又は半額免除若しくは徴収猶予の許可を受けた者で、所定の期日までに入学料を納付しない者

(2) 所定の期日までに授業料を納付せず、督促してもなお納付しない者

(3) 第7条に定める在学年限を超えた者

(4) 第18条第3項に定める休学期間を超えてなお修学できない者

(5) 疾病その他の理由により成業の見込みがないと認められる者

(6) 長期間にわたり行方不明の者

② How to take classes/get enrolled (Registration)

How to take classes/get enrolled (Registration)

Students have to get enrolled in the period of course registration. They need to choose lectures properly after reading syllabus and setting their learning goal.

Basically, DC students do not have to register any courses on CAMPUS SQUARE because their supervisors directly submit the evaluation sheet. However, DC students have to register a course when they take subjects for master course, especially a subject in the systematic subjects in MC.

Course Registration Period in 2nd semester 2025:

from October 1st (Wed) to October 14th 5:00 p.m. (Tue)

CAMPUS SQUARE

CAMPUS SQUARE is a web-based system in which students can register courses, check class-timetable, watch their evaluation of each lecture, etc. Please note that university announcements, such as those related to classes, will be posted on this "CAMPUS SQUARE" bulletin board. (See the next page.) Please be sure to log in at least once a day to check the notifications posted on the bulletin board.

ID and PW for you to log-in are given to you on October 1st with other documents for new enrollment.

Please check users manual of CAMPUS SQUARE. It shows you how to use it in detail.

【Important】 How to check BBS related to Lectures and Seminars

The screenshot shows the Muiroran Institute of Technology portal. At the top, there is a navigation bar with icons for 'テストカード' (Test Card), 'スマホ版' (Mobile Version), '残り約 30 分' (Remaining approx. 30 min), 'ポータル設定' (Portal Settings), and 'ログアウト' (Logout). Below this is a row of icons for 'HOME', '学生情報' (Student Information), '展修' (Exhibition/Repair), '成績' (Results), '休補・スケジュール' (Leave/Supplement/Schedule), 'シラバス' (Syllabus), 'アンケート' (Survey), '掲示' (Notice), and 'その他' (Others). The '掲示' icon is circled in red, and a yellow callout box points to it with the text: 'Click here, and you can check important information related to lectures and seminars.'

Below the navigation bar, there is a green header with '新着掲示' (New Notices) and '掲示板' (Notice Board). The main content area is divided into two columns. The left column contains sections for '新着情報' (New Information), 'MYスケジュール' (My Schedule), 'リンク' (Link), and 'よく使うメニュー' (Frequently Used Menu). The right column contains sections for '新着掲示' (New Notices), '授業掲示板' (Class Notice Board), '呼び出し' (Callout), '個人向けのお知らせ' (Personal Notice), '行事予定' (Event Schedule), and '全学掲示板' (University-wide Notice Board).

MYスケジュール (My Schedule)

2020年4月

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

2020/04/09(Thu)
登録されている予定はありません

よく使うメニュー (Frequently Used Menu)

- 学生情報参照
- 履修登録・登録状況照会
- 単位修得状況照会
- 休講補講参照

全学掲示板 (University-wide Notice Board)

【重要】新型コロナウイルス感染拡大を防ぐ...
...もっと読む

Check the BBS at least once a day!!

Syllabus

A syllabus is your guide to a course and what will be expected of you in the course. It will include course policies, rules and regulations, required texts, evaluation, faculty info, and a schedule of assignments. A syllabus can tell you nearly everything you need to know about how a course will be run and what will be expected of you. You need to read it before you start registering and taking each lecture in order to know how you will learn in each lecture.

You can get access to the syllabus after logging-in to CAMPUS SQUARE.

③ How to setup webmail

Check your univ account emails on webmail system

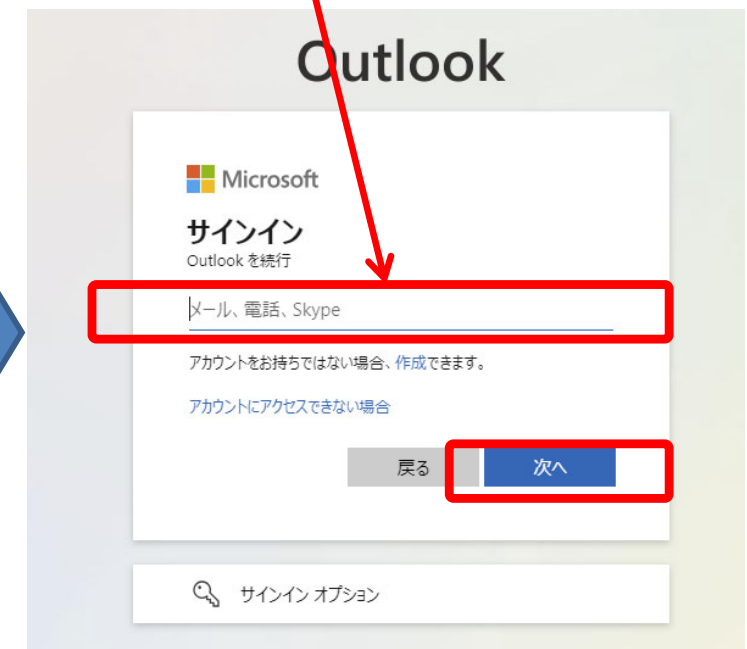
- Check your univ account emails often, at least once a day.
- This is your “official” email account while you are a MuroranIT student.
- University faculty and staff send you emails by means of university account.



How to log-in to webmail system

1. Activate web-browser
2. Get access to the following link;
icte.muroran-it.ac.jp
3. Click “Outlook on the web”

Input your email address and PW by the announcement sheet of your account.



Set up email forwarding

Please forward your univ account email to your private email account, if necessary.

MuroranIT recommends you to setup email forwarding because university faculty and staff send all email messages to your university account.

Please setup “accept” of receiving univ account emails (@muroran-it.ac.jp) at your private account.

Set up email forwarding

The screenshot shows the Microsoft Outlook web interface. At the top, there is a blue header bar with the Outlook logo, a search bar, and various icons including a settings gear icon which is highlighted with a red box. Below the header, there is a navigation bar with 'ホーム' (Home), '表示' (View), and 'ヘルプ' (Help) tabs. The main content area is divided into three sections: '設定' (Settings), 'レイアウト' (Layout), and 'レイアウト' (Layout). In the '設定' section, the 'メール' (Email) category is selected, and the '転送' (Forwarding) option is highlighted with a red box. The 'レイアウト' section on the right shows settings for '優先受信トレイ' (Priority Inbox), 'テキストのサイズと間隔' (Text size and spacing), and 'メッセージをまとめて表示' (Display messages together).

Outlook

検索

Teams で通話

設定

ホーム 表示 ヘルプ

設定

設定を検索

全般

メール

予定表

連絡先

レイアウト

作成と返信

添付ファイル

ルール

一括処理

迷惑メール

クイック操作

アクションのカスタマイズ

メールを同期

メッセージの取り扱い

転送

自動応答

アイテム保持ポリシー

S/MIME

グループ

レイアウト

優先受信トレイ

重要なメールに注目できるように、メールを自動的に分類しますか?

☐ メッセージを優先とその他に分類する

☒ メッセージを分類しない

テキストのサイズと間隔

これにより、フォント サイズとメッセージ数が増減されます。

☐ 小

☐ 中

☒ 大

メッセージをまとめて表示

メッセージの表示方法を選んでください。

☒ メールをスレッドごとにグループ化

☐ メールを個別のメッセージとして表示

閲覧ウィンドウの配置

Set up email forwarding

The screenshot shows the Outlook 'Forwarding' settings page. The left sidebar contains the '設定' (Settings) menu with 'メール' (Email) selected. The main content area is titled '転送' (Forwarding) and includes the following elements:

- A red box highlights the '転送を有効にする' (Turn on forwarding) checkbox, which is checked.
- A red box highlights the 'メールの転送先:' (Forward to:) text label.
- A red box highlights the input field for the forwarding email address, containing the placeholder text 'メール アドレスを入力してください' (Enter email address).
- A red box highlights the '転送されたメッセージのコピーを保持する' (Keep a copy of forwarded messages) checkbox, which is checked.
- A red box highlights the '保存' (Save) button at the bottom right.

Annotations and text:

- A red arrow points from the 'Check the box like' text to the '転送を有効にする' checkbox.
- A red arrow points from the 'Input your private email address' text to the email address input field.
- A red box at the top right contains the text 'Check the box like' followed by a checked checkbox icon.