For new students

MuroranIT 2022

Preparation for Online Lessons

Things to do before the start of classes

Complete the following process before the start of classes on October 1.

① CAMPUS SQUARE(Academic Affairs System)

Log in to check announcements from University

→It is used to sign up for courses and check grades.

② WEB mail（University E-mail Account）

This enables you to send and receive e-mails

→You can use a university e-mail account and receive university announcements.

③ Moodle（Study Support System）

Log in to see materials.

→It is used to distribute handouts, submit assignments, and confirm attendance.

④ Zoom（Video Streaming for Online Lessons）

Install the app to receive the video distribution.

Once you received orientation materials

(1) Confirm <u>Campus ID and password</u> from Account Notice.

   • Campus ID: to use university information system

   • Password : to log in to university information system

(2) Access MuroranIT homepage via PC or smartphone

(3) Log in to 「CAMPUS SQUARE」

(4) Check announcements for students posted on homepage

   and CAMPUS SQUARE.

※ Introduction on when and how to use CAMPUS SQUARE will be made at the orientation

How to check e-mails

1. Open a browser
2. Access wp.mmm.muroran-it.ac.jp
3. Click "Webメール" (Web mail)

Select language you want.

Enter ID and password on Account Notice

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How to check e-mails

1. Click "受信トレイ"(inbox)
2. Choose the title of the e-mail from the list you want to check

Under the list of e-mails, the content of the e-mail you chose will be shown.

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How to forward e-mails

To forward e-mails at university account to your PC or smartphone
   ・・enables you to check university announcements like cancellation of classes without going to University.

Ensure to complete this process because announcements from the faculty members and university may be done by e-mail.

How to do this

With e-mail settings of smartphone or mobile phone company, you can receive e-mails from @ mmm.muroran-it.ac.jp.

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How to forward e-mails

Preferences

Forwarding

How to forward e-mails
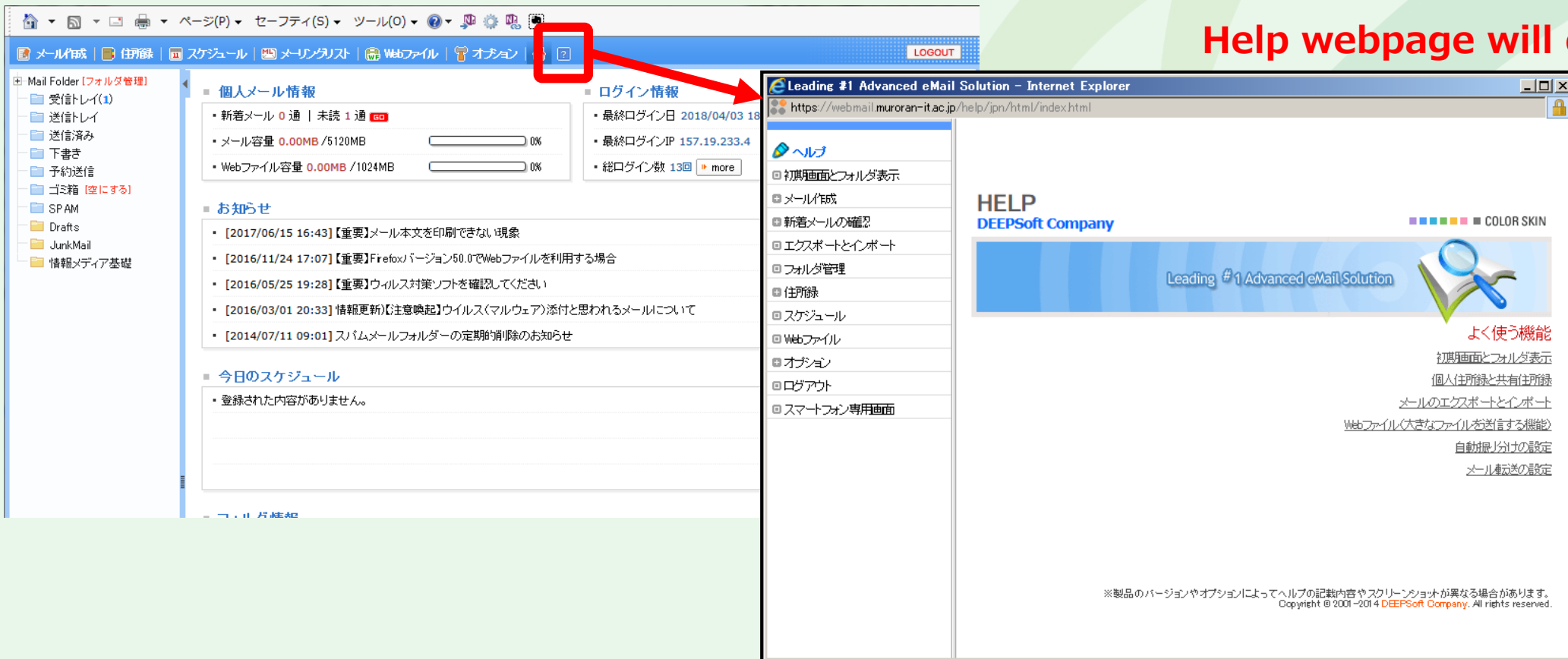
Put a check mark

Enter an e-mail address of smartphone or PC to which university e-mails will be forwarded.

Add

For any inquiries, refer to help

Click

Help webpage will open

How to start Moodle

1. Open a browser
2. Access "**wp.mmm.muroran-it.ac.jp**"
3. Click "**Moodle2017**"

Enter User ID and password

USER ID
Password

- Enter "遠隔授業支援２０２２後期"
- Click "Go"

Choose the class

Choose "遠隔授業支援２０２２後期"

遠隔授業支援２０２２後期

教師: 10850089 教育支援係　教育支援係
教師: 10999123 千代　恒弥
教師: 10999311 佐藤　ゆき
教師: 10999323 三林　光
教師: 10999330 若杉　清仁
教師: 10999408 石坂　徹
教師: 10999542 早坂　成人
教師: 14999410 桑田　喜隆
教師: 15999127 相馬　達也
教師: 16999405 小川　祐紀雄

このコースでは遠隔授業を受講するための情報を提供します。

・メール登録の方法

・キャンパススクエア

・Moodle

・Zoom

カテゴリ: その他利用

Sign up for the class

Then you can get the following information:
- how to use Zoom
- how to use Moodle

Installation of ZOOM application

PC (Windows / Mac)

Android

iPhone / iPad

Install "Zoom Client for Meetings"
https://zoom.us/download?zcid=1231

Install "ZOOM Cloud Meetings"

For more details, refer to the document on how to take online lessons distributed at orientation.

You can participate in Zoom meeting page (https://zoom.us/join) through a web browser, but MuroranIT recommends you to use Zoom Application because you can use more Zoom functions.

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